



## ON-RESERVE AND COMMUNITY HOUSING INITIATIVE 2021-2024

### STREAM 4 - CAPACITY ENHANCEMENT

#### STREAM 4

#### Capacity Enhancement

#### 1) OBJECTIVE

The main objective of the financial assistance is to support First Nations communities in improving and strengthening their capacity to manage and maintain their housing stock.

#### Regional Prioritization of Projects

In the context of First Nations housing reform, in order to support the planning, management and governance of housing stock, the prioritization of proposed projects will focus primarily on the following core activities (listed in no order of priority):

- Housing policy (update and development).
- Inventory and assessment of the condition of the housing stock.
- Preventive and curative maintenance plan.
- Housing plan (short, medium and long term).
- Assessment of the viability of the housing stock.

#### 2) ELIGIBILITY

##### A) Eligible Applicants

- Band Councils
- First Nations Organizations (e.g. Tribal Councils; Regional Societies, Commissions and Institutes; Adult and Vocational Education Centres)

##### B) Project

#### Categories of projects related to housing

- 4.1 – Governance of Housing
- 4.2 – Housing Management
- 4.3 – Construction and Renovation Training
- 4.4 – Community Housing Planning
- 4.5 – Housing Finance



#### ELIGIBILITY: JOINT PROJECT PROPOSAL

**A project proposal involving multiple First Nations (e.g. a project submitted and led by a Tribal Council for the benefit of member communities) is eligible. In addition to providing opportunities for sharing and collaboration, this option will generate cost savings.**



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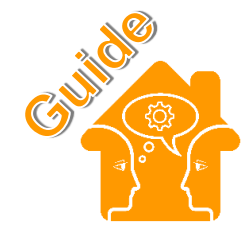
### 3) PROJECT CATEGORIES



#### EXAMPLES OF PROJECTS

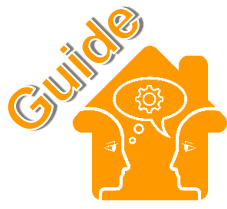
To support your thinking, we recommend that you consult the [Compendium of Inspiring Capacity Enhancement and Innovation Projects](#) for project ideas completed in the On-Reserve and Community Housing Initiative 2019-2021.

CATEGORY	DESCRIPTION	EXAMPLES OF PROJECTS
<b>4.1 Governance of Housing</b>	<p>Projects in this category support <b>decision-making, rules, policies and practices in the housing field to ensure the optimal functioning of the organization.</b></p> <p>Governance also involves the political and operational structures responsible for making decisions, applying rules and practices, and implementing and monitoring them.</p>	<ul style="list-style-type: none"> <li>• <b>Development and implementation of housing policies</b>, such as:               <ul style="list-style-type: none"> <li>- Standards for a rental plan.</li> <li>- Roles and responsibilities of the landlord (Band Council and private) and tenants.</li> <li>- Procurement and tendering policy (for housing and infrastructure).</li> <li>- Land tenure.</li> <li>- Maintenance management plan.</li> </ul> </li> <li>• <b>Development and implementation of new or improved governance structures</b>, including the creation of institutions (e.g., housing authority, center of excellence, center for integrated services, housing co-op).</li> <li>• <b>Development of local housing programs</b> (e.g., home ownership transfer program, homeownership program).</li> </ul>
<b>4.2 Housing Management</b>	<p>Projects in this category support the <b>development of knowledge and practical skills to manage projects, activities and programs/initiatives</b> that contribute to the day-to-day operations of housing in the community.</p>	<ul style="list-style-type: none"> <li>• <b>Housing management training or activities</b> for housing administrators in areas such as:               <ul style="list-style-type: none"> <li>- Project planning and management.</li> <li>- Operation of a housing maintenance program.</li> <li>- Management of a housing stock.</li> <li>- Management of contracts with a third party supplier.</li> <li>- Basic accounting.</li> </ul> </li> </ul>



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CATEGORY	DESCRIPTION	EXAMPLES OF PROJECTS
		<ul style="list-style-type: none"> <li>• Databases for <b>housing inventory systems</b>.</li> <li>• Support for <b>mentoring or sponsorship activities</b> between First Nations.</li> <li>• <b>Training, sponsorship and mentoring for emerging housing positions</b> (e.g., housing officer, manager and director).</li> </ul>
<b>4.3 Construction and Renovation Training</b>	Projects in this category <b>support training and skill building for safe and adequate housing for occupants.</b>	<ul style="list-style-type: none"> <li>• <b>Housing maintenance training for managers, staff and tenants.</b></li> <li>• <b>Training for home inspectors.</b></li> <li>• <b>Training on the construction trades</b> in housing.</li> <li>• Technical and operational training on <b>prevention and remediation of occupant health and safety issues</b> (e.g., mold, radon, fire prevention)</li> <li>• <b>Establishment of maintenance plans</b> for the housing stock.</li> <li>• Training of resources and development of reference materials in the areas of <b>building code compliance and energy efficiency standards.</b></li> <li>• <b>Worksite-school type training.</b></li> </ul>
<b>4.4 Community Housing Planning</b>	Projects in this category <b>support the identification of short, medium and long-term infrastructure and housing needs.</b>	<ul style="list-style-type: none"> <li>• <b>Integrated planning of housing stock and infrastructure.</b> May include a culturally, territorially and environmentally sensitive approach.</li> <li>• <b>Needs Assessment:</b> development of an inventory or assessment of the current condition and needs of the community's housing stock.</li> <li>• <b>Land use planning,</b> including surveying.</li> <li>• Development and updating of <b>development and zoning plans</b> (with a housing component).</li> <li>• Development and adaptation of guidelines and building codes for <b>housing safety and fire prevention.</b></li> </ul>
<b>4.5 Housing Finance</b>	Projects in this category support First Nations communities and individuals to <b>access sustainable capital to meet their housing needs.</b>	<ul style="list-style-type: none"> <li>• <b>Identification of sustainable sources of capital</b> (e.g., revolving fund) to meet community infrastructure and housing needs.</li> <li>• <b>Financial literacy/skills building</b> at all levels (members, staff and elected officials).</li> <li>• <b>Assessment of the viability</b> of the housing stock and/or projects.</li> </ul>



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### 4) REQUIREMENTS AND RECOMMENDATIONS

#### A) Project cost overruns

Recipients will be responsible for all cost overruns.

### 5) FINANCIAL ASSISTANCE

ISC financial assistance for the implementation of a capacity enhancement project will be based on the proposed financial package (detailed cost estimate and contribution table in the application form).

#### Project costs must include:

- Project administration and management costs of up to 7%.
- A maximum of \$15,000 allocated to the purchase of eligible software.

### 6) PERIOD OF APPLICATION

Period of Application	Duration	Deadline*
From Monday August 23, 2021 to Friday January 14, 2022	21 weeks (5 months)	<b>Friday, January 14, 2022</b>



#### \*DEADLINE - STREAM 4

Projects may be submitted beyond the application period and may be funded if budgets are still available. Otherwise, eligible projects will be placed on the regional waiting list until July 31, 2023 in the event of additional funding.

If funding becomes available, projects prioritized on the waiting list may be funded (in accordance with their ranking on the list established by the Initiative's parameters and the regional criteria).

### 7) SUBMIT A PROJECT

1. Complete one form per project: [Form: Capacity Enhancement Project](#)
2. Include required project documents:
  - Detailed cost estimate for the project.
3. Include a Band Council Resolution (for First Nations), or an equivalent confirmation of support document (for First Nations Organizations). See the proposed [Resolution template](#) for content.
4. Send the project proposal to: [aadnc.qclogementhousingqc.aandc@canada.ca](mailto:aadnc.qclogementhousingqc.aandc@canada.ca)

Any email exceeding 18 MB will not be received. Be sure to separate your submission if required.

Write to us!

[aadnc.qclogementhousingqc.aandc@canada.ca](mailto:aadnc.qclogementhousingqc.aandc@canada.ca)

For questions about the On-Reserve and Community Housing Initiative.

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### SHARING AND DISSEMINATION OF PROJECTS

Submission of a project implies consent for the project, if selected and funded, to be listed in the "[Compendium of Inspiring Capacity Enhancement and Innovation Projects](#)" in order to share its objectives and expected results with other communities.

This will allow other communities, depending on their needs, to acquire similar tools (projects) and to be inspired by good practices. Networking and mentoring between communities is strongly encouraged by ISC.



### SUPPORT - PROJECT PLANNING AND PROPOSAL

If you need assistance in planning and preparing a project proposal, you can contact your infrastructure department, your Tribal Council's technical services department, or your Housing Circuit Rider.

