



ON-RESERVE AND COMMUNITY HOUSING INITIATIVE 2024-2027

STREAM 4 - CAPACITY ENHANCEMENT

ON-THE-JOB TRAINING FOR A NEW HOUSING RESOURCE

1) OBJECTIVE

The purpose of financial assistance is to provide financial support, for a specified period, for the hiring and skills development of a new resource in the housing field.

2) ELIGIBILITY

A) Eligible Applicants

- **Band Councils**
- **First Nations Organizations** (e.g., Tribal Councils; Regional Societies, Commissions and Institutes; Vocational training and Adult education centers)

B) Project

What is eligible:

- Financial assistance to **create a new position or fill a vacant position**, on a part-time or full-time basis, including a training/upgrading component.
- **Salary proportional to industry standards** for the position, including all mandatory contributions and benefits.
- Expenses related to **upgrading the candidate's skills** (e.g., workshops, webinars, online training) in the housing field.
- **Duration of financial assistance:** 3 months (12 weeks) to 2 years (104 weeks).

What is not eligible:

- Hours of supervision and coaching.
- Workplace and office equipment expenses (e.g. cell phone and usage fees, computer and Internet connection, related work tools).
- Financial assistance for employment of less than 3 months (12 weeks).
- Financial assistance to hire an external resource (e.g., consultant).
- Travel and accommodation expenses, unless related to skills development.
- Administration and project management costs.

3) FINANCIAL ASSISTANCE

Financial assistance from ISC for the employment and training of a new housing resource will be based on the financial package presented in section 3) *Funding* of the [On-the-job training of a new housing resource form](#) (Stream 4 - Capacity Enhancement).

The first payment will be made on receipt of the Candidate Profile, to be completed following acceptance of funding by ISC.

4) PERIOD OF APPLICATION

No deadlines apply; this is a continuous submission process. Funding will be granted according to the department's eligibility criteria and available funds.

5) SUBMIT A PROJECT

1. Complete the form: [Capacity Enhancement - On-the-job training for a new housing resource](#)



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2. Send form to: gclogementhousinggc@sac-isc.gc.ca
3. It is not mandatory to complete and submit the Candidate Profile with the form. Once funding eligibility has been confirmed by ISC, submission of the [Candidate Profile](#) will enable the department to make the first payment of confirmed funds.



SUPPORT - PROJECT PLANNING

If you need help with planning and preparing a project proposal, you can contact your Housing Circuit Rider or the [Point of Contact in Housing](#) (PoCH).